



Innox Lane,
Upper Swainswick,
Bath,
BA1 8DB,

enquiries@swainswick.bwmat.org

5th January 2021

Dear Parents,

It was lovely to see you all on Teams this morning. As you can appreciate we are busy organising and preparing for the weeks ahead.

Live Lessons on Teams

This week, we will aim to be on line at the following times:

Time	Wednesday	Thursday	Friday
9:30am	Whole School Assembly	Whole School Assembly	Whole School Assembly
9.45am	Apple Class	Apple Class	Apple Class
10.15am	Hazel Class	Hazel Class	Hazel Class
10.45am	Acorn Class	Acorn Class	Acorn Class
11.15am	Oak Class	Oak Class	Oak Class

This timetable of pupil meetings on Teams will be for this week only whilst we create a timetable for the weeks ahead - which will be emailed in the coming days. In addition to introducing the learning, these sessions will also support you and your child with accessing the home-learning that will be uploaded onto Microsoft Teams each week. Home learning for this week will look slightly different to how it will be organised from Monday 11th January.

Home Learning Plans on Microsoft Teams

We would like to use the Assignments function on Microsoft Teams to set the home-learning. As you can see from the table below, the classes are at slightly different stages with this. It is our aim to have all learning set in this way by the beginning of next week.

	Week 1	On-going
Apple	Learning will be set during this week's live lessons	All assignments will be set on Teams as from Monday.
Hazel	Assignments will be set on Teams as from tomorrow	
Acorn	Assignments will be set on Teams as from tomorrow	
Oak	Assignments already set on Teams	

Please do not feel over-whelmed by this way of working. We are learning too! Please have a look at this video clip below.

Instructions for children and parents for using assignments on TEAMS:

<https://www.youtube.com/watch?v=NGuy9wHCWYE>



[Microsoft Teams - Student Guide to Assignments](https://www.youtube.com/watch?v=NGuy9wHCWYE)

A Tutorial for students on how to use the assignments feature in Microsoft Teams.

www.youtube.com



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Critical Workers

Thank you for completing the parent survey relating to critical worker's onsite provision. Please can the children be dropped off by 9am on your chosen days.

IT Devices

If you haven't already let the school know you require a laptop please do so. Unfortunately, at this moment in time, we only have a limited amount but will be looking to purchase more in the coming days.

I would like to take this opportunity to thank you for your support and patience during this time. We are looking forward to seeing the children tomorrow either here at school or on Teams. I will write to you shortly with further plans.

Best Wishes

Grant Swarbrooke

Grant Swarbrooke
Headteacher

Swainswick Church School

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